

**Charity number SC022403**  
**Company Number SC172338**

**Hebridean Whale and Dolphin Trust Limited**  
**(A company limited by guarantee)**

**Directors' Report and Financial Statements**

**For the year ended 31st December 2017**

**Hebridean Whale and Dolphin Trust Limited**  
**(A company limited by guarantee)**

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# Hebridean Whale and Dolphin Trust Limited

(A company limited by guarantee)

## Legal and administrative information

The company is constituted as a company limited by guarantee and is governed in accordance with its Memorandum and Articles of Association.

Charity number            **SC022403**  
Company Number        **SC172338**

## Business Address

28 Main Street  
Tobermory  
Isle of Mull  
PA75 6NU

## Registered Office

28 Main Street  
Tobermory  
Isle of Mull  
PA75 6NU

## Directors

J Gordon  
P Evans  
D Mollison  
T Walmsley  
P Cheek  
L Blair  
J Butler  
A Melville  
L Kershaw

## Accountants

Jack MacDonald & Co  
Chartered Accountants  
Reporting Accountants  
Cuan Aille,  
1 Aldersyde,  
Taynuilt,  
Argyll  
PA35 1AG

**Hebridean Whale and Dolphin Trust Limited**  
(A company limited by guarantee)

**Report of the Directors**  
For the year ended 31st December 2017

The Directors present their report and the financial statements for the year ended 31st December 2017.

**Structure, governance and management**

Hebridean Whale and Dolphin Trust Limited is a company limited by its guarantee and is a registered charity governed by its memorandum and articles of association. It is a charitable non-profit making community business run from an office in Tobermory, Isle of Mull. The company is run by a group of Directors and members of the organisation who meet on a regular basis throughout the year. Only Directors have voting rights at these meetings.

The Directors provide guidance for the activities of the Hebridean Whale and Dolphin Trust Limited which is intended to meet its aims and objectives.

The directors who served during the year and since the year end were:-

J Gordon  
P Evans  
D Mollison  
T Walmsley  
D Govan (Retired 28<sup>th</sup> January 2018)  
P Check  
L Blair  
J Butler  
D Meegan (Retired 28<sup>th</sup> January 2018)  
A Melville (Appointed 28<sup>th</sup> January 2018)  
L Kershaw (Appointed 24<sup>th</sup> April 2018)

**Objectives and activities**

The aims of Hebridean Whale and Dolphin Trust Limited are to:-

- 1) carry out research regarding cetaceans in the waters off the west coast of Scotland
- 2) increase public awareness and understanding of cetaceans in that area
- 3) undertake educational work regarding cetaceans in schools around the west coast

**Achievements and performance**

The Hebridean Whale and Dolphin Trust marked its 23rd year of operation in 2017 by achieving a staggering milestone for our species monitoring and research programme. In July our specialist research vessel Silurian and her crew surpassed 100,000km of effort based survey. The equivalent to sailing two and a half times round the world recording marine mammals.

Eighty volunteers participated in 14 Silurian research expeditions in 2017, surveying 8,498 km of Hebridean Seas, over 121 days. Collectively we recorded 1,116 sightings of cetaceans and other marine megafauna, documenting 2,841 individual animals, and logging 3,231 harbour porpoise acoustic detections. Notably, we saw a dramatic increase in sightings for one of our most enigmatic and active summer visitors; common dolphins, with an amazing 24% more sightings of these dolphins recorded, against 2016's already record-breaking figures.

The main focus for the year has been on improving the Trust's public sightings infrastructure, to support community participation in marine wildlife recording at sea in the Hebrides. In August 2017 HWDT launched a first-of-its-kind smart phone sightings application and website, Whale Track. This technological innovation has made it quicker and easier for people to contribute to our research work. In the five months since the project launched, 279 people have registered, submitting 1,405 sightings of 11 cetacean species. Crucially, the development allows anyone to track excursions at sea even in locations without phone signal or Wi-Fi. Already 118 excursions have contributed 5,578 km of on effort survey during nearly 1,000 hours spent at sea.

Our long-term monitoring projects prove just how vital the waters of the Hebrides are for the wide variety of species that we are working tirelessly to protect. But data is only the start, foremost to our conservation aim is sharing what we have learnt with others. In 2017 the Trust reached out to over 20,000 people across the west coast of Scotland. We visited 27 schools and worked with 827 students, held 33 community events for 1,115 people and welcomed 15,439 visitors to our Discovery Centre in Tobermory.

This year we embarked on a trailblazing new initiative, The Hebridean Whale Trail, working with communities to showcase remarkable local marine life and tell the stories that make the Hebrides so special. The launch of The Hebridean Whale Trail will form a large part of HWDT's 25th anniversary celebration in 2019.

We want to wish a warm and heartfelt thank you to the volunteers, donors, members, partners and funders who have supported our work in 2017.

**Hebridean Whale and Dolphin Trust Limited**  
**(A company limited by guarantee)**

**Report of the Directors**  
**For the year ended 31st December 2017**

**Financial Review**

The Trust has been successful in obtaining grant income in 2017 which has allowed unrestricted reserves to be increased to a satisfactory level. Unrestricted reserves have been designated for planned operations in 2018, such as the Trust's core boat based research project. A healthy reserve will assist the Trust in 2018 when predicted expenditure exceeds grant income. In 2018, substantial boat maintenance is planned in the last quarter of the year. In addition, two multi-year grants for core salaried posts come to an end in the first two quarters of the financial year.

**Reserves Policy**

The Trust aims to hold an amount equal to 25% of its expected annual expenditure as unrestricted cash assets at the low point of its financial year. At the year-end unrestricted reserves showed a balance of £147,962. This reserve is additional to the Trust's two main fixed assets of boat and visitor centre/shop.

**Hebridean Whale and Dolphin Trust Limited**  
(A company limited by guarantee)

**Report of the Directors**  
**For the year ended 31st December 2017**

**Statement of directors' responsibilities**

The directors are responsible for preparing the annual report and the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice.

Company and charity law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the surplus or deficit of the charity for that year. In preparing these financial statements, the directors are required to:-

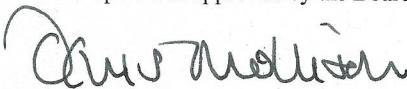
- Select suitable accounting policies and then apply them consistently,
- Observe the methods and principles in the Charities SORP
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable UK Accounting Standards have been followed subject to any material departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which enable them to ensure that the financial statements comply with the Companies Act 2006, the Charities and Trustee Investment (Scotland) Act 2005, and the Charities Accounts (Scotland) Regulations 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Small company provisions**

This report has been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

This report was approved by the Board on 24th July 2018 and signed on its behalf by:



Denis Mollison

Director

Date: 11 Aug. 2018

**Hebridean Whale and Dolphin Trust Limited**  
(A company limited by guarantee)

**Independent examiner's report to the trustees of Hebridean Whale and Dolphin Trust Limited**

I report on the accounts of **Hebridean Whale and Dolphin Trust Limited** for the year ended 31st December 2017 set out on pages 8 to 14

**Respective responsibilities of directors and independent examiner**

The charity's trustees (who are also directors of the company under company law) are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. The charity's trustees consider that the audit requirement of Regulation 10(1) (a) to (c) of the 2006 Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

**Basis of independent examiner's statement**

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

**Independent examiner's statement**

In the course of my examination, no matter has come to my attention

1 which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 44 (1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations
- to prepare accounts which accord with the accounting records and to comply with Regulation 8 of the 2006 Accounts Regulations

have not been met, or

2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Jack MacDonald ACA  
Jack MacDonald & Co  
Reporting Accountants  
Cuan Aille  
1 Aldersyde  
Taynuilt  
Argyll  
PA35 1AG

11th August 2018

**Hebridean Whale and Dolphin Trust Limited**  
**(A company limited by guarantee)**

**Statement of financial activities (incorporating the income and expenditure account)**  
**For the year ended 31st December 2017**

	Unrestricted Funds £	Restricted Funds £	Total Funds £	Year to 31 <sup>st</sup> December 2016 £
<b>Income</b>				
Donations	29,185	3,587	32,772	7,109
Activities for generating funds	24,658	-	24,658	21,014
Charitable activities - grants	2 28,100	197,820	225,920	258,487
Charitable activities- other	<u>126,615</u>	-	<u>126,615</u>	<u>96,058</u>
<b>Total Income</b>	<b><u>208,558</u></b>	<b><u>201,407</u></b>	<b><u>409,965</u></b>	<b><u>382,668</u></b>
<b>Expenditure</b>				
Cost of goods sold	8,945	-	8,945	8,945
Interest	1,255	-	1,255	959
Charitable activities	147,678	167,175	314,853	299,210
Support costs	3 <u>717</u>	-	<u>717</u>	<u>750</u>
<b>Total expenditure</b>	<b><u>158,595</u></b>	<b><u>167,175</u></b>	<b><u>325,770</u></b>	<b><u>309,864</u></b>
<b>Net income</b>	<b>49,963</b>	<b>34,232</b>	<b>84,195</b>	<b>72,804</b>
<b>Reconciliation of funds</b>				
Total funds brought forward	<u>97,999</u>	<u>102,380</u>	<u>200,379</u>	<u>127,575</u>
<b>TOTAL FUNDS CARRIED FORWARD</b>	<b><u>147,962</u></b>	<b><u>136,612</u></b>	<b><u>284,574</u></b>	<b><u>200,379</u></b>

The notes on pages 10 to 14 form part of these financial statements



**Hebridean Whale and Dolphin Trust Limited**  
**(A company limited by guarantee)**

Balance sheet as at 31st December 2017

Company Number

SC172338

	Notes	2017 £	2016 £
<b>Fixed Assets</b>			
Tangible assets	7	54,326	56,433
<b>Current Assets</b>			
Stocks		3,632	5,032
Debtors	8	11,261	-
Cash in bank and in hand		<u>237,304</u>	<u>164,147</u>
		252,197	169,179
<b>CREDITORS</b>			
Amounts falling due within one year	9	<u>(8,088)</u>	<u>(9,974)</u>
<b>NET CURRENT ASSETS</b>		<u>244,109</u>	<u>159,205</u>
Total Assets less current liabilities		298,435	215,638
<b>CREDITORS: AMOUNTS FALLING DUE AFTER ONE YEAR</b>			
	10	<u>(13,861)</u>	<u>(15,259)</u>
<b>NET ASSETS</b>		<u>284,574</u>	<u>200,379</u>
<b>Funds</b>			
Unrestricted funds	13	147,962	97,999
Restricted funds	14	<u>136,612</u>	<u>102,380</u>
<b>Total funds</b>		<u>284,574</u>	<u>200,379</u>

**Directors' statements required by Section 477 of the Companies Act 2006 for the year ended 31st December 2017**

In approving these financial statements as directors of the company we hereby confirm:

- a) that for the year ending 31st December 2017 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 :
- b) that no notice has been deposited at the registered office of the company pursuant to section 476 of the Companies Act 2006 requesting that an audit be conducted for the year ended 31st December 2017
- c) that we acknowledge our responsibilities for:
  - 1) ensuring that the company keeps proper accounting records which comply with Section 386 & 387 of the Companies Act 2006
  - 2) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its surplus or deficit for the year then ended in accordance with the requirements of sections 394 and 395, and which otherwise comply with the provisions of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

These financial statements are prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies  
The financial statements were approved by the Board on 24<sup>th</sup> July 2018 and signed on its behalf by



Denis Mollison  
Director

Date: 11 Aug 2018

The notes on pages 10 to 14 form part of these financial statements

**1 Accounting policies**

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year.

**Basis of accounting**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts and in accordance with the Financial Reporting Standard (FRS 102) effective January 2016, and the Companies Act 2006. Assets and Liabilities are initially recognised at historical cost or transaction valued unless otherwise stated.

**Incoming recognition policies**

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:-

Voluntary income is received by way of grants, donations and gifts and is included in full in the statement of financial activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.

Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included.

Grants, including grants for the purchase of fixed assets are recognised in full in the statement of financial activities in the year in which they are receivable.

Income from investments is included in the year in which it is receivable.

**Expenditure**

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Costs of generating funds comprise the costs associated with attracting voluntary income and the costs of trading for fundraising purposes.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

**Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the Directors.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

**Tangible fixed assets and depreciation**

Tangible fixed assets are stated at cost less accumulated depreciation. Depreciation is provided at rates calculated to write off the cost of each asset over its expected useful life as follows:

Silurian	-	10% on cost.
Shop Fittings		10% on cost
Shop		2.5% on cost

**Hebridean Whale and Dolphin Trust Limited**  
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**Notes to financial statements**  
**For the year ended 31st December 2017**

**2 Voluntary income**

	Unrestricted Funds £	Restricted Funds £	2017 Total Funds £	2016 Total Funds £
The Coastal Communities Fund	-	35,858	35,858	125,870
The Bromley Trust	10,000	-	10,000	15,000
John Ellerman Foundation	-	29,967	29,967	29,967
Bòrd na Gàidhlig	-	300	300	1,200
The Waterfall Fund	-	-	-	500
The Robertson Trust	-	20,000	20,000	-
The Postcode Local Trust	-	40,000	40,000	-
The Scottish Wildlife Trust	-	4,705	4,705	-
True and Fair Foundation	-	10,000	10,000	5,000
The Heritage Lottery Fund	-	31,720	31,720	39,650
Scottish Natural Heritage	-	24,020	24,020	21,300
British Science Association	-	500	500	-
Nature Picture Library	-	750	750	-
World Wildlife Fund	<u>18,100</u>	<u>-</u>	<u>18,100</u>	<u>20,000</u>
	<u>28,100</u>	<u>197,820</u>	<u>225,920</u>	<u>258,487</u>

**3 Support costs**

	Unrestricted Funds £	2017 Total Funds £	2016 Total Funds £
Independent Examiners Fees	717	717	750
Legal expenses	<u>-</u>	<u>-</u>	<u>-</u>
	<u>717</u>	<u>717</u>	<u>750</u>

**4 Net income for the year**

	2017 £	2016 £
Net income for the year is stated after charging:		
Depreciation and other amounts written off tangible fixed assets	<u>2,107</u>	<u>2,107</u>

**5 Employees**

**Number of employees**

The average monthly number of employees (excluding the Directors) during the year, was as follows:

	2017 Number	2016 Number
Core staff	<u>12</u>	<u>11</u>

**Hebridean Whale and Dolphin Trust Limited**  
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**Notes to financial statements**  
**For the year ended 31st December 2017**

**6 Taxation**

As a charity the Company benefits from various exemptions from taxation afforded by tax legislation and is not liable to Corporation Tax on income or gains falling within these exemptions.

**7 Tangible fixed assets**

<b>Cost or Valuation</b>	<b>Heritable Property £</b>	<b>Shop Fittings £</b>	<b>Boat £</b>	<b>Total £</b>
At 1 <sup>st</sup> January 2017	60,000	6,078	141,000	207,078
Valuation	-	-	-	-
Additions in period	-	-	-	-
At 31 December 2017	<u>60,000</u>	<u>6,078</u>	<u>141,000</u>	<u>207,078</u>
<b>Depreciation</b>				
At, 1 <sup>st</sup> January 2017	6,000	3,645	141,000	150,645
Charge for the period	<u>1,500</u>	<u>607</u>	-	<u>2,107</u>
At 31 December 2017	<u>7,500</u>	<u>4,252</u>	<u>141,000</u>	<u>152,752</u>
<b>Net book values</b>				
At 31 December 2017	<u>52,500</u>	<u>1,826</u>	-	<u>54,326</u>
At 1 <sup>st</sup> January 2017	<u>54,000</u>	<u>2,433</u>	-	<u>56,433</u>

The shop premises in the Main Street, Tobermory had been gifted by the previous owners to the Trust. The Directors considered the valuation of the property at 31st December 2013 to be £60,000 and an equivalent amount was taken to a restricted Capital Reserve. The market value of the Silurian is currently estimated to be between its insurance value of £170,000 and £100,000.

**8 Debtors.**

	<b>2017 £</b>	<b>2016 £</b>
Gift Aid	-	-
Trade debtors	11,261	-
Other debtors	-	-
	<u>11,261</u>	-

**9 Creditors: amounts falling due within one year**

	<b>£</b>	<b>£</b>
Loans from the Charity Bank	1,500	1,500
Trade creditors	14	2,196
Other taxes and social security	-	-
Accruals and deferred income	<u>6,574</u>	<u>6,278</u>
	<u>8,088</u>	<u>9,974</u>

**Hebridean Whale and Dolphin Trust Limited**  
**(A company limited by guarantee)**

Notes to financial statements  
For the year ended 31st December 2017

**10 Creditors: amounts falling due after one year**

	2017 £	2016 £
Loans from the Charity Bank	<u>15,361</u>	<u>16,759</u>
Payable within one year	1,500	1,500
Payable between one year and two years	1,650	1,650
Payable between two and five years	<u>12,211</u>	<u>13,609</u>
	<u>15,361</u>	<u>16,759</u>

The loans carry interest at 6.5% and are secured over the Company's property.

**11 Analysis of net assets between funds**

	Unrestricted Funds £	Restricted Funds £	Total Funds £
Fund balances at 31st December 2017 as represented by:			
Tangible Fixed assets	1,826	52,500	54,326
Current assets	168,085	84,112	252,197
Current liabilities	(8,088)	-	(8,088)
Creditors over one year	<u>(13,861)</u>	<u>-</u>	<u>(13,861)</u>
	<u>147,962</u>	<u>136,612</u>	<u>284,574</u>

**12 Company limited by guarantee**

Hebridean Whale and Dolphin Trust Limited is a company limited by guarantee and accordingly does not have a share capital. Every member of the company undertakes to contribute such amount as may be required not exceeding £1 to the assets of the charitable company in the event of its being wound up while he or she is a member, or within one year after he or she ceases to be a member.

**13 Unrestricted funds**

	At 1 January 2017 £	Incoming £	Outgoing £	At 31 December 2017 £
Unrestricted funds	<u>97,999</u>	<u>208,558</u>	<u>(158,595)</u>	<u>147,962</u>

**Hebridean Whale and Dolphin Trust Limited**  
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**Notes to financial statements**  
**For the year ended 31st December 2017**

**14 Restricted funds**

	At 1 January 2017 £	Incoming £	Outgoing £	At 31 December 2017 £
Capital asset	54,000	-	1,500	52,500
The Coastal Communities Fund	5,321	35,858	19,277	21,902
John Ellerman Foundation	14,984	29,967	29,967	14,984
Bòrd na Gàidhlig	-	300	300	-
The Waterfall Fund	500	-	500	-
The Robertson Trust	-	20,000	10,000	10,000
The Postcode Local Trust	-	40,000	20,000	20,000
The Scottish Wildlife Trust	-	4,705	4,705	-
True and Fair Foundation	2,500	10,000	12,500	-
Scottish Natural Heritage	-	24,020	24,020	-
Big Give	-	3,587	-	3,587
Nature Picture Library	-	750	750	-
British Science Association	-	500	-	500
The Heritage Lottery Fund	<u>25,075</u>	<u>31,720</u>	<u>43,656</u>	<u>13,139</u>
	<u>102,380</u>	<u>201,407</u>	<u>167,175</u>	<u>136,612</u>

**15 Trustees Expenses**

4 Trustees were reimbursed travel expenses of £889 (2016 – £482). No Trustee received any remuneration (2016 – None).